TECHNICAL BULLETIN

ATTN: NSW FIELD SERVICE STAFF AND SERVICE AGENTS
FROM: PRODUCT SUPPORT
**DATE: 29/05/2018**

INTRODUCTION

This document is outlining the step by step process to install Google Chrome on MyTAB PC to access **MyTAB2 webpage** & setup mytab2 as home page & add bookmarks.

EQUIPMENT REQUIRED

- TAB-USB4a flash drive contents file **ChromeStandaloneSetup.exe**.
- USB Keyboard.
- USB mouse.

PROCEDURE

1. **We can no longer download Google Chrome from the net for Windows XP**. Instead, we will run from file **ChromeStandaloneSetup.exe** on root directory of your TAB-USB4a flash drive.

2. Log off user. Logon as **maintain**.

3. Insert **TAB-USB** containing the offline Google Chrome Installer **ChromeStandaloneSetup.exe** into any USB ports. Windows **Auto play** feature will run and you see as photo_01.
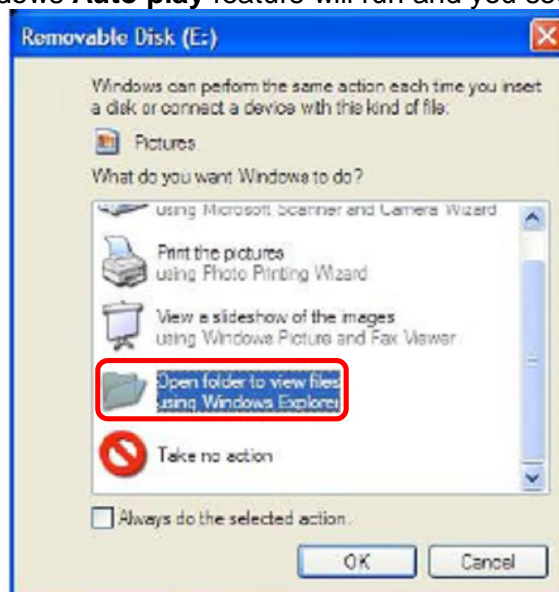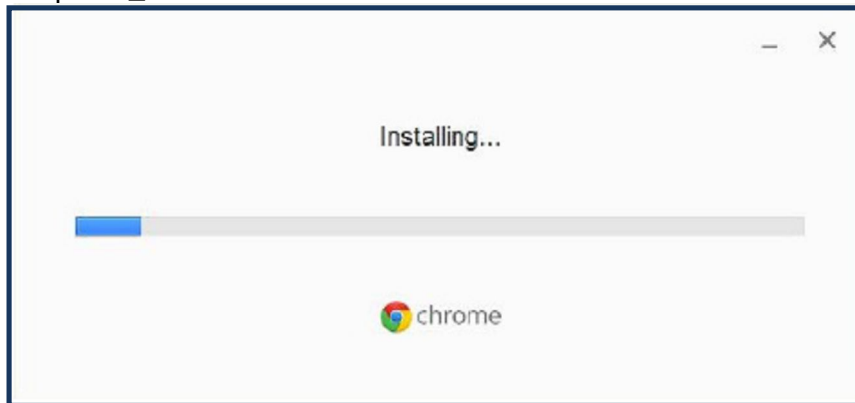

Photo_01.

4. Doubled clicks folder **Open folder to view files in Windows Explorer** to open Windows Explorer (see photo_02).

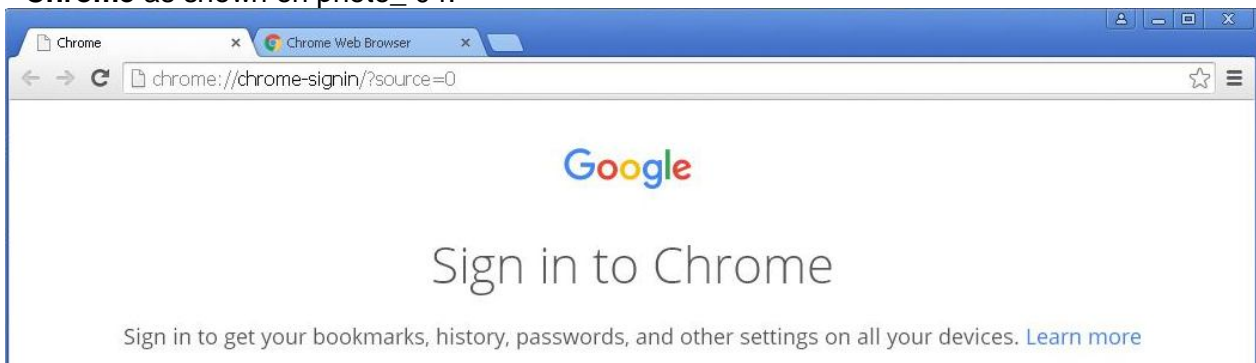5. Locate file **ChromeStandaloneSetup.exe** on the root directory of your TAB-USB4a flash drive.
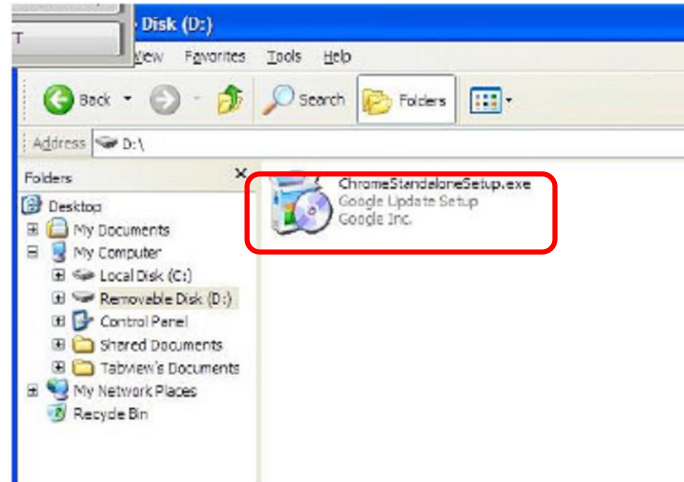
Photo_02.

6. Doubled clicks on it to install Google Chrome (It takes around 20 secs to start up) before you see as shown on photo_03.
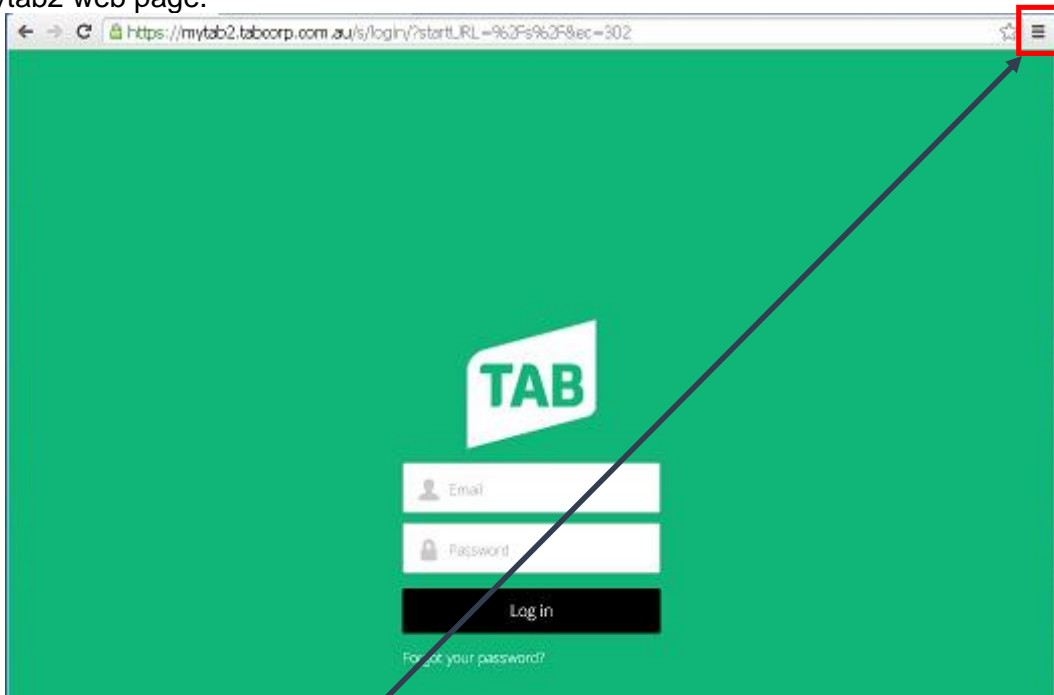

Photo_03.

7. Google Chrome will now start installation process. On completion you should see **Sign into Chrome** as shown on photo_ 04.

Photo_04. Sign into Chrome

8. When you see **Sign into Chrome**. Log off **maintain.**

9. Logon as **user (no passwords).** Double cliks on **Chrome** icon on desktop to open it.

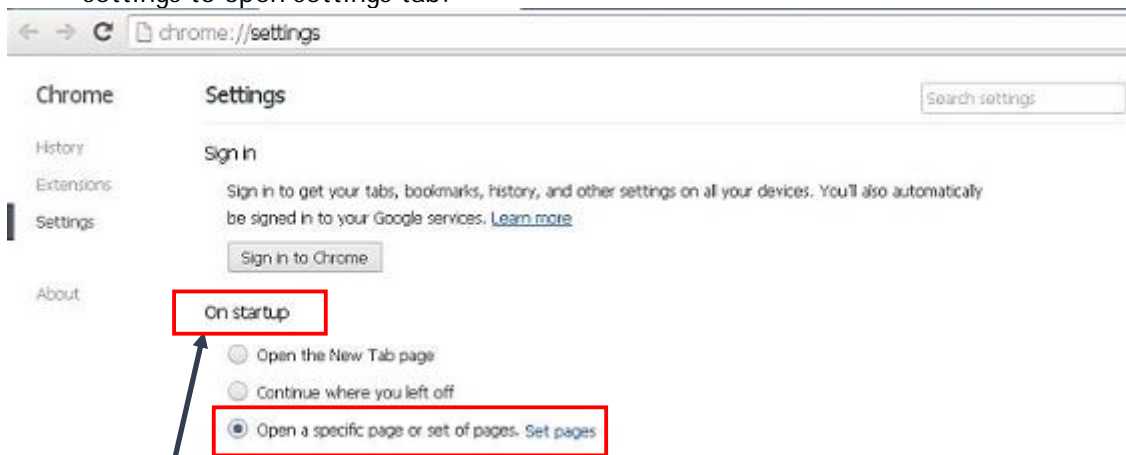10. Google Chrome may open 2 tabs as shown on photo_04. Close **Chrome** tab.

11. Type https://mytab2.tabcorp.com.au into Chrome search box & then press **Enter** key to load mytab2 web page.

Photo_05. Mytab2 logon page.

12. Setup mytab2 web site as home page.
    a. Click on 3 horizontal bars at the top right hand corner →drop down menu→click on settings to open settings tab.

Photo_06.Chrome Settings page.

    b. On Startup section. Click on **Set pages** at the end of option **Open a specific page or set of pages** to open Startup pages screen.

Photo_07. Startup pages.

c. Click on **Use current pages** to load **mytab2** link. You should see as shown on photo_08. Click **OK** button to save changes & close **Startup pages** screen.
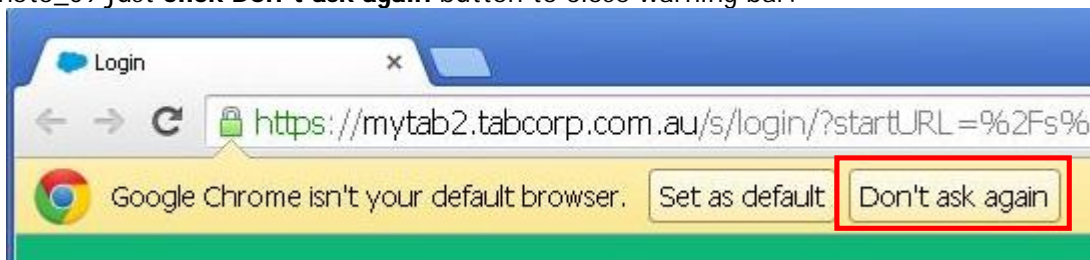

Photo_08. Startup pages set for mytab2 web page.

d. Close Google Chrome search engine.

13. Click on Google Chrome icon on desktop to test & make sure Google Chrome will open **mytab2** web page.
14. NOTE: If you see pop up warning yellow bar **Google Chrome isn't your defaul browser** as shown on photo_09 just **click Don't ask again** button to close warning bar.

Photo_09.

15. Add the following links to the bookmarks bar:

- MyTAB 2: https://mytab2.tabcorp.com.au
- Online Sports & Hourses: https://www.tab.com.au
- TAB Rewards : https://www.tabrewards.com.au
- Tabcorp Training Web Site: http://www.cwccix1.com.au/tabcorptraining/

On completion you should see as shown on photo_10 below.

Photo_10.

- Add MyTAB2 web site: https://mytab2.tabcorp.com.au:
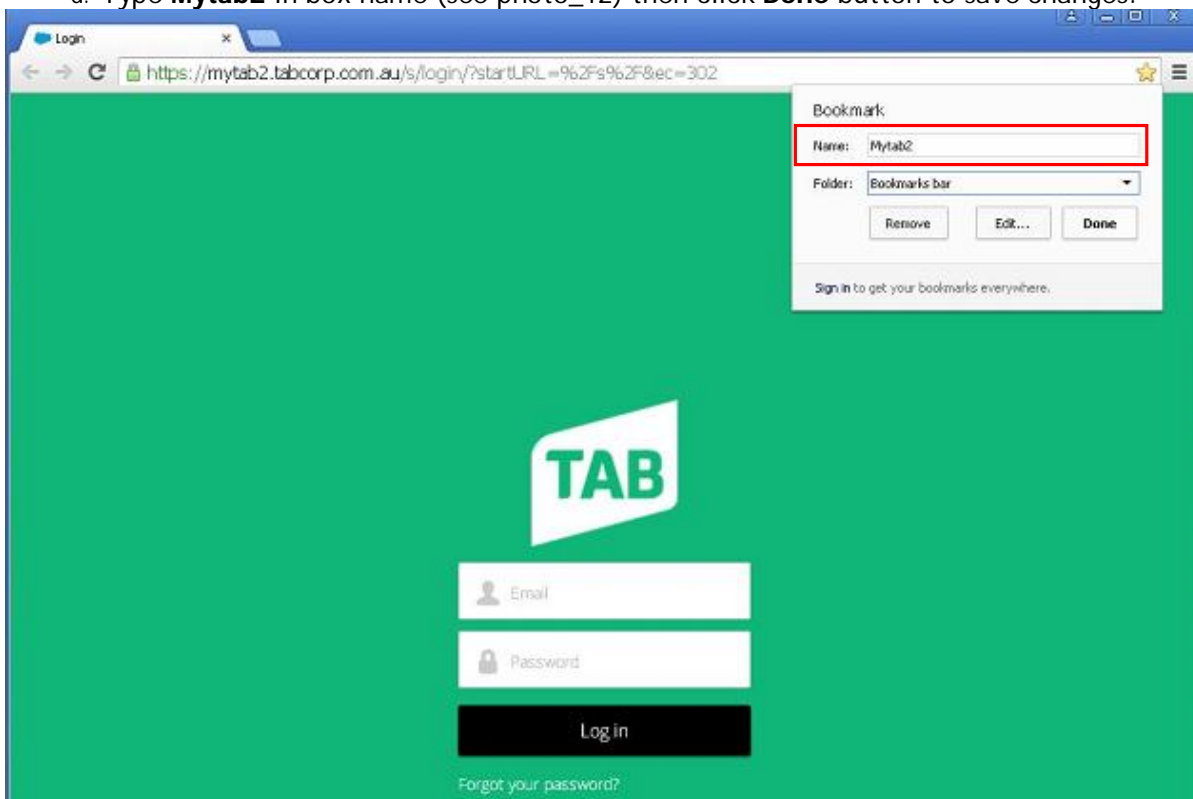 a. Click 3 horizontal bars on top right corner to open drop down menu (see photo_11).
  b. Scroll down to **Bookmarks** to open another menu to the left (see photo_11).
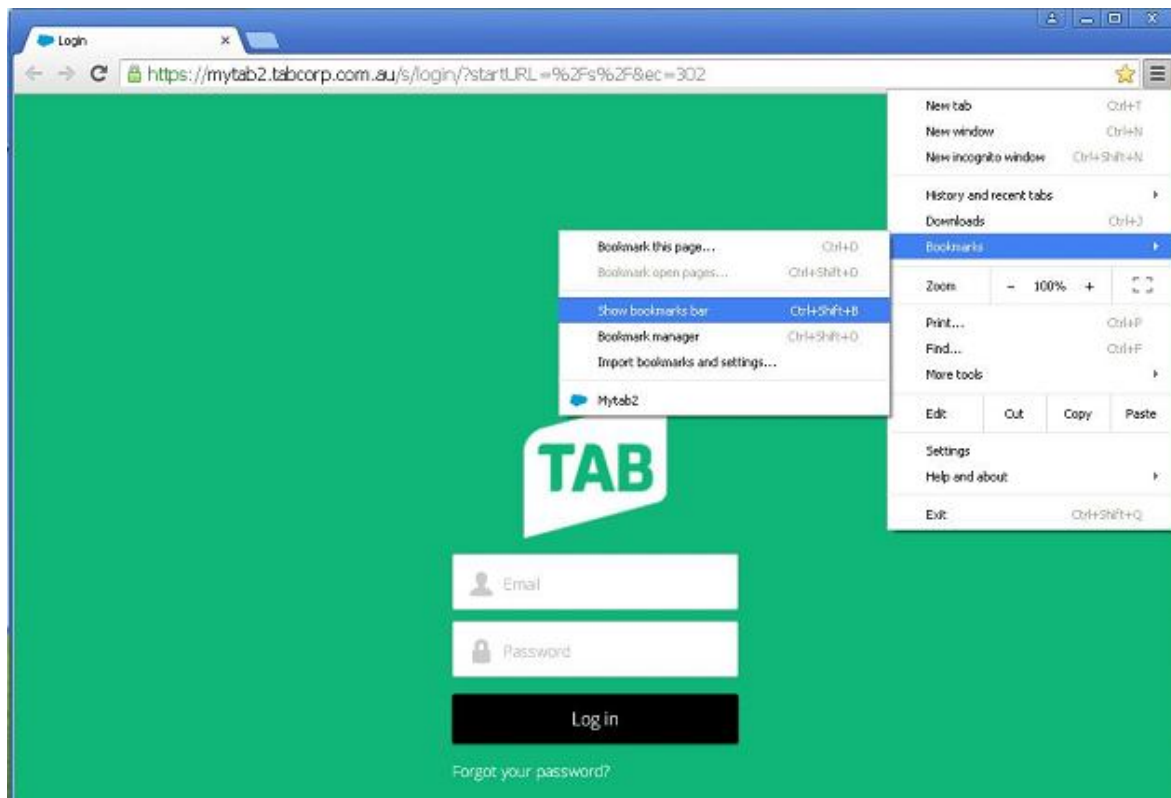 c. Click on **Bookmarks this page** to open Bookmark screen (see photo_12).
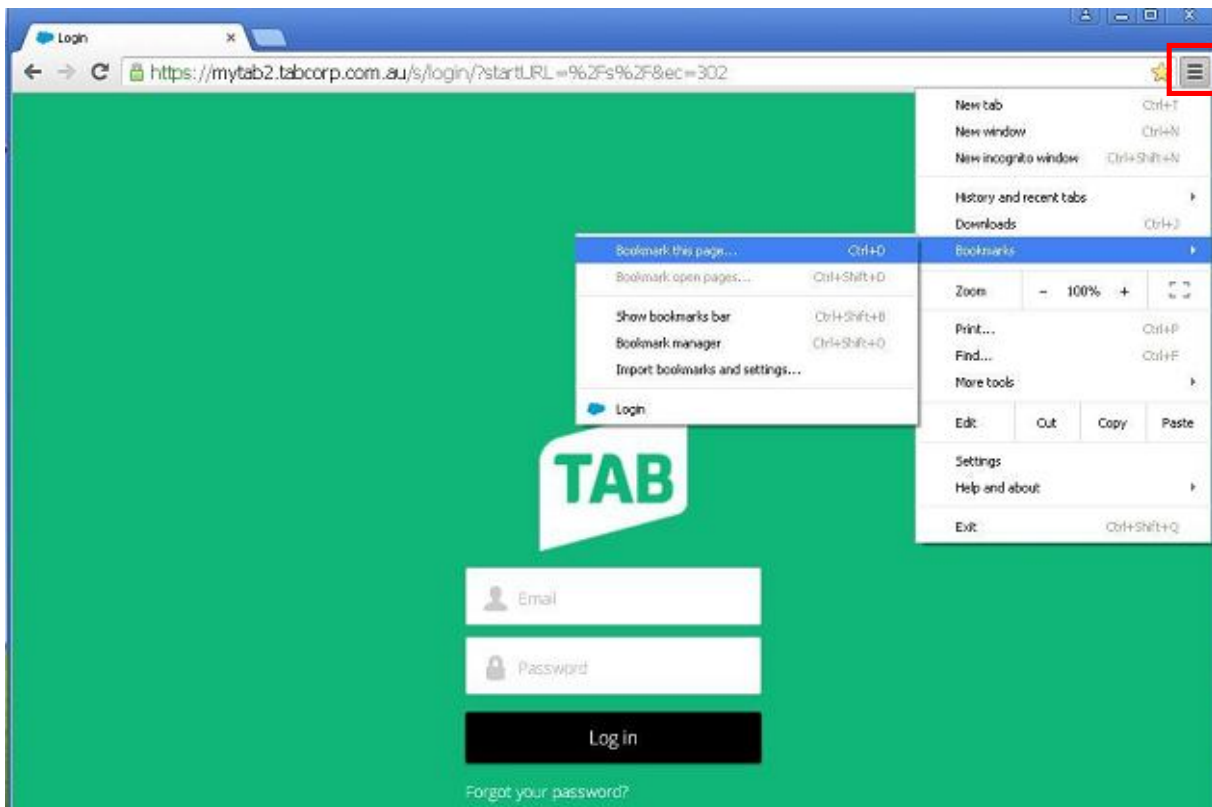
Photo_11.

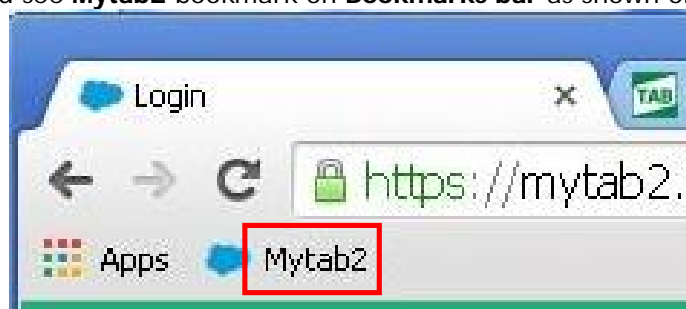d. Type **Mytab2** in box name (see photo_12) then click **Done** button to save changes.

Photo_12.

- Enable to show bookmarks bar:
  a. Click 3 horizontal bars to open drop down menu (see photo_11).
  b. Scroll down to bookmarks to open another menu (see photo_11).
  c. Click on Show Bookmarks Bar (see photo_13).

Photo_13..

   d. You should see **Mytab2** bookmark on **Bookmarks bar** as shown on photo_14).

Photo_14.

   e. Mytab2 bookmark is done. Three more bookmarks to do.
   f. On completion you should see **5 bookmarks** on **Bookmarks bar** as shown on photo_15.

Photo_15.

- Final test where possible.
  - a. Ask venue operators to login mytab2 web page if they received new username & password.
  - b. If they have not received & inform them to follow up with their managers.
  - c. **Remove your TAB-USB4a flash drive from MyTAB PC before leave venue.**

End of document.